



Catering Assistant Job Description

Reporting to: Commercial Manager

Salary: £12.71 per hour; Zero Hours Contract

Ushaw's catering department covers a broad range of offerings. We have a beautiful Café serving our visitors and staff seven days a week, the Francis Thompson Room serving breakfast in the morning and evening refreshments to overnight guests and on event days and facilities to provide drinks receptions and buffets to our corporate clients and space users.

The Catering Assistant needs to be able to turn their hand to all aspects of our catering needs both behind the scenes and front of the house. They must have great customer service skills and be able to work under pressure.

Responsibilities:

- Providing outstanding customer service to all our customers
- Taking in food deliveries from suppliers, food labeling and stock rotation
- Involvement all aspects of cleaning and housekeeping
- Preparation of hot and cold food and drinks from our menu
- Serve customers and taking food orders through our system
- Help to maintain the high level of food safety and health and safety

We are looking for someone who:

- Has a good understanding of food hygiene
- Has a good understanding of food preparation and presentation
- Is a good team worker- Adaptable and willing to grow across several different operation aspects.
- is well organised and able to work with minimum supervision
- is a passionate, outgoing individual who can confidently represent Ushaw's values and aspirations to our visitors

Why work at Ushaw

Ushaw Historic House, Chapels and Gardens has a history going back nearly 500 years. The collection of stunning Georgian and Victorian buildings is set within beautiful gardens and parkland. Throughout the different spaces we offer a varied programme of exhibitions and events which attracts thousands of visitors from across the North of England.

Ushaw only opened to the public as a heritage and cultural attraction in 2015 and has quickly grown to be somewhere loved by the growing numbers who are discovering its huge appeal. Become part of the team that will develop the huge potential of this unique estate! We are committed to providing a warm welcome to all visitors and have signed up to the Kids in Museums manifesto to ensure that we develop welcoming and friendly services and facilities for families.

How to apply

Please submit a CV and covering letter outlining how you are suitable for the role to jobs@ushaw.org by 5pm on Friday 7 August 2026.