

Housekeeping Assistant

Reporting to: Head Housekeeper

Salary: £10.42 per hour;

Hours: 18 hours per week minimum over 7 days, includes some weekends



We are looking for someone with high standards and attention to detail to join our housekeeping team. You will be responsible for maintaining the cleanliness of all spaces including the magnificent historic chapels to the events spaces, accommodation rooms and all communal areas.

Responsibilities:

- Maintain high standards of cleanliness, hygiene, and comfort for all building users within the heritage spaces, offices, accommodation rooms and communal areas.
- Complete cleaning and laundry tasks allocated to the required standard and in accordance with the agreed work schedule
- Carry out routine checks throughout the day to ensure that all communal areas are clean, well presented and that all outstanding cleaning has been completed
- Use all equipment and products according to guidance and maintain and store correctly
- Complete and maintain records as required
- Undertake minor maintenance tasks, to your ability, within the area of cleaning or report any faulty appliances, damaged furniture, equipment or any potential hazard to Head Housekeeper or Duty Manager
- Work flexibly as part of the team to ensure the daily housekeeping service requirements are maintained 7 days a week by providing cover for sickness and holidays as required
- Provide a positive customer care experience and ensure the good reputation of Ushaw
- Attend and constructively contribute to meetings relevant to your role
- Be responsible for your own personal development and relevant learning and development
- Adhere to all policies and procedures

What we are looking for:

- Someone with high standards and attention to detail, creating clean and welcoming environments
- Ability to work independently on your own initiative with good time management
- Friendly and approachable with a positive customer focused attitude
- Reliable and trustworthy

Why work at Ushaw

Ushaw Historic House, Chapels and Gardens has history going back over 800 years. The collection of stunning Georgian and Victorian buildings is set within beautiful gardens and parkland. Throughout the different spaces we offer a varied programme of exhibitions and events which attract thousands of visitors from across the North of England. Ushaw only opened to the public as a heritage and cultural attraction in 2015 and has quickly grown to be somewhere loved by the growing numbers who are discovering its varied appeal. Become part of the team that will develop the huge potential of this unique estate.

We are committed to providing a warm welcome to all visitors and have signed up to the Kids in Museums manifesto to ensure that we develop welcoming and friendly services and facilities for families.