

Housekeeping Assistant

Salary: £12.71 per hour

Hours: 20 hours per week, flexibility required, includes some weekends



We are looking for someone with high standards and an eye for detail to join our housekeeping team. In this role, you will play a vital part in ensuring our spaces are welcoming, immaculate and beautifully presented - from our magnificent historic chapels and event spaces to our communal areas and growing overnight guest accommodation.

Responsibilities:

- Prepare, clean, and reset guest accommodation rooms to high hospitality standards between stays, ensuring fresh linens, amenities, and a welcoming finish.
- Maintain high standards of cleanliness, hygiene, for all building users within the heritage spaces, offices, accommodation rooms and communal areas.
- Complete cleaning and laundry tasks allocated to the required standard and in accordance with the agreed work schedule
- Carry out routine checks throughout the day to ensure that all communal areas are clean, well presented and that all outstanding cleaning has been completed
- Use all equipment and products according to guidance and maintain and store correctly
- Complete and maintain records as required
- Report any faulty appliances, damaged furniture, equipment or any potential hazard to Head Housekeeper or Duty Manager
- Work flexibly as part of the team to ensure the daily housekeeping service requirements are maintained by providing cover for sickness and holidays as required
- Provide a positive customer care experience and ensure the good reputation of Ushaw
- Attend and constructively contribute to meetings relevant to your role
- Adhere to all policies and procedures

What we are looking for:

- Someone with high standards and attention to detail, maintaining a clean and welcoming environment for all staff and visitors
- Ability to work independently on your own initiative with good time management
- Friendly and approachable with a positive customer focused attitude
- Reliable and trustworthy

Why work at Ushaw

Ushaw Historic House, Chapels & Gardens is a historic estate set within beautiful gardens and parkland. A registered charity operating as a vibrant heritage visitor attraction and mixed-economy enterprise, Ushaw welcomes over 100,000 visitors annually through a dynamic programme of cultural exhibitions, events, conferencing, and unique overnight stays—including B&B rooms, group accommodation, and an emerging Pilgrim concept. Having celebrated a decade open to the public, Ushaw continues to grow rapidly. Become part of a dedicated team helping to shape the future and develop the huge potential of this unique historic estate.